



Government of Tripura
Forest Department

Project Management Unit, Tripura JICA Project
(Project for Sustainable Catchment Forest Management in Tripura)
Prakriti Bhawan, Gandhigram, West Tripura 799012
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No.F.4-7/JICA/SCATFORM/Plantation/TPM/2023

Dated: 7/03/2023

NOTICE INVITING TENDER FOR SUPPLY OF TEAK STUMPS

Sealed tenders, on a plain paper, are here by invited by the undersigned, on behalf of the Tripura SCATFORM Project, from the bona fide, experienced, resourceful suppliers/vendors of Indian Nationality, for quoting rates for supply of teak (*Tectona grandis*) stumps, as per terms and conditions indicated below which will be received by the **Chief Executive Officer, Tripura SCATFORM Project, Prakriti Bhawan, Hatipara. Gandhigram. Agartala Pin-799012** from 7/03/2023 to 31/03/2023 in between 10:00 AM to 5:30 PM on all working days and upto to 3:00 PM, on 31/03/2023.

The tenderers may also remain present during the time of opening of the bids.

Requisite Specification

- Girth of the stump should be >5cm (Thumb thickness).
- The stumps are to be from one year old seedlings.
- All fibrous roots are trimmed. Root must be chopped at 21 cm from collar and shoot chopped 2 cm from collar area
- The stumps are bundled in packs of 50 covered with banana leaf and packed in wet gunny bags The stumps should be supplied to the Sub-Divisional Forest Head Quarters as per the requirement within ten days of issue of supply order.
The stumps at the supply site should not be more than three days old, so as to retain desirable moisture content.

TERMS AND CONDITION

1. **Security Deposit:** On acceptance of the tender, the successful tenderer shall deposit a sum to be calculated at the rate 2.5% of the tendered amount as security deposit. The security money has to be deposited by the successful tenderer by way of D-Call drawn on nationalized bank pledged in favour of the Chief Executive Officer, Tripura SCATFORM Project within 7(seven) days of receipt of acceptance order. The security money shall be forfeited to the Government if the supplier fails to supply the required materials within the period.

2. **The interested bidder /tender shall submit the bids in 2 parts namely i.e. Technical Bid ("A") and Financial Bid ("B"):** The 2 bids should be put in two separate sealed envelopes indicating on the cover as to one in the technical bid and other one is the financial bid. The envelope containing the tenders for a particular group (both technical and financial bid) should be sealed and super scribed by the words 'Tender for supply of teak stumps'. The tenders complete in all respect should be sent by post/couriers only so as to reach O/o the undersigned on or before 3.00 PM on 31st March 2023. Tenders received after 3:00 PM of this date shall not be entertained under any circumstances and shall be treated as invalid. The tenders will be opened by a duly constituted Tender Opening Committee' on the same day at 5:00 PM if possible otherwise on the next day at 11:00 AM. The tenderers themselves or their authorized representatives may remain present at the time of opening of tender.
3. The undersigned however reserves the right to accept or reject any or all the technical bids financial bids as the case may be including the lowest one without assigning any reason.
4. In the event of sub-standard supply of material (not conforming to the requisite specifications given in the table above) the contract of supply may be terminated.
5. The stumps will be supplied across the state of Tripura in all Range/Beat offices along NH 8.
6. The date of supply will be intimated by respective Sub Divisional ^{Forest} Officers (SDFO). The suppliers should supply the Teak stumps on the dates intimated by the SDFOs without fail.
7. After the rates are finalized and the tender is approved, concerned SDFOS will give the supply orders to the approved tenderer for supply of the requisite stumps.
8. Payment will be made by the concerned SDFOS to the approved supplier after receipt of the stumps of requisite numbers as ordered subject to satisfactory fulfillment of requisite specifications as mentioned above.
9. The tender opening committee duly constituted by the authority shall examine the entire tendering process for arriving at the final decision of awarding the contract and for smooth procurement of the materials.
10. **The Technical Bid:** The technical bids will be opened first and the bidder will be short listed on the basis of fulfillment of requirement as per terms & conditions. Thereafter financial bids of only short listed eligible bidder will be opened and the lowest bidder will be selected.
- i) The Earnest Money for an amount of Rs 5,000/- (Rupees Five thousand) only in the form of deposit at D-call or demand draft in favour of Chief Executive Officer and Project Director, Tripura SCATFORM Project from any Nationalized Bank shall be submitted along with the sealed quotation. Tender without such "Earnest Money" will not be considered and Tender will be rejected. The said earnest money will be adjusted into security money for successful bidder. For other the earnest money would be refunded after finalization of the tender on receipt of application of refund.
 - ii) The tenderers while sending their bids shall have to attach up to date copy of valid Income Tax clearance certificates and Professional Tax clearance certificates duly attested by a Gazetted Officer without which bid will be treated as invalid.

- iii) The tenderers must submit copies of PAN card duly attested by the Gazetted Officer while sending tenders, without which bid will be treated as invalid.
- iv) The tenderers must produce the documents of last three years audited accounts done by either chartered accounts/any recognized auditing organization of their respective accounts/organization.
- v) The tenderers must submit an attested copy of valid GST Registration.
- vi) Experience of working as registered vendor under MGNREGA approved Government supplier.
- vii) A copy of the money value of turnover in Rs 3,00,000/- of execution of similar nature of work in the recent past shall have to be produced without which bid shall be treated as invalid.
- viii) All the pages of the bid and other related papers are to be duly authenticated by tenderer with his dated signature; otherwise the same shall not be treated as valid.

11. Copy of the following self-attested document should be submitted along with the technical bids of tenders:

- i) Photo copy of valid Forest Trade license (FTL) issued from the forest Department.
- ii) Copy of registration for GST & valid copy of GST return for the last quarter.
- iii) Copy of professional tax clearance.
- iv) Photo copy of PAN Card.
- v) Labor License
- vi) Solvency (last 3 years bank statement)
- vii) Experience of working as registered vendor under MGNREGA/ approved Government supplier.
- viii) Others if any.
- ix) The tender application (Bids) shall be addressed to "The Chief Executive Officer and Project Director, Tripura SCATFORM Project" with following details:
 - a) Name:
 - b) Recently taken colored passport size photograph
 - c) Full Postal Address:
 - d) If in the list of approved contractors of any other organization/institutions, if any, give details:
 - e) Name and address of Bankers stating the name in which the account stands: A/C No. and up to date bank balance and other property owned by him along with supporting documents.

12. Declaration as follows:

"I certify that I have gone through the terms and conditions mentioned in the tender notice and undertake to comply with the same while supplying the teak stumps. The rates quoted by me for the supply are valid and binding upon me for the entire period of contract. The earnest money of Rs..... ..has been enclosed herewith vide no.....dated....."



I hereby undertake to supply the materials /items as per directions given in the tender documents/supply order within stipulated period as per terms and conditions of the tender process and contract.

Date / /

(Name.....)
Signature of the contractor/Supplier,

13. The Financial Bid:-It shall contain only the rate offered by the bidder. The tender should follow below mention format for financial bids:

Sl No.	Particulars	Quality	Rates to be quoted (In Rupees per stump) in figures and words			
			Rate	GST Amount	Carrying Cost	Total Amount
1	Girth > 5 cm Thumb thickness	Approx. 9,00,000 no				
2						
3						

Note:- Supply to be made on alternate days @above 50,000 stumps per lot.

14. The rate should be quoted both in figure and words clearly, and other tax and carrying cost as admissible in Govt. Rule. The rate should be quoted in Indian currency only.

15. The rates quoted here shall be valid for the current FY i.e. 2023-24.

16. GST & other income tax will be deducted at source from the bill as per Government rule as applicable.

17. In case of tender whose rate accepted, as per terms & condition of the tender, shall execute the supply.

18. The successful bidder will have to register himself as vendor as per guidelines of MGNREGA.

19. The supply has to be executed within 10 (ten) days from the date of issue of supply order. In case failure of supply of the ordered item in full within stipulated period, the security money deposited will be forfeited without further correspondence.


20. The supply order for approve item will be issued once at a time and payment will be made after the completion of works in all respect by the way Fund Transfer Order (FTO) as practiced in MGNREGA/ as per GFR in case of other departmental schemes.

21. The lowest rate quoted by the tenderer will be determined on the basis of comparison of basis rate i.e. excluding CGST/SGST/IGST.

22. Earnest Money Deposit (EMD) and Security deposit Money (SDM) shall not be applicable in case of Govt. Organization/Public sector undertaking for that case documentary evidence to be submitted to that effect.


23. No insurance charges are admissible and the successful tenderer/Supplier will be responsible for any breakage, damage and lost in transit on the way to destination/work sites.

24. The undersigned reserves the right to accept or reject any/all tender without assigning any reason thereof and may accept or reject part of the tender/tenders.
25. The undersigned reserves to unilaterally terminate the contract or cancel acceptance of rate or supply order at any time without notice before the expire of the periods for which rate are now invited.
26. The security money will be released after satisfactory supply of the tendered quantity.
27. A duly signed copy of terms and condition of the undersigned to be returned by the tenders as a token of acceptance of the department terms and condition.
28. 50% funds can be released after supply of each lot.
29. The above mentioned quantities may increase or decrease depending on the requirement.


(Dr Avinash M Kamfode, IFS)
Chief Executive Officer and Project Director
Tripura SCATFORM Project
7/3/23

Copy to:-

1. The PS to PCCF, Tripura for information of PCCF &HOFF, Govt. of Tripura.
2. The Chief Conservator of Forests (IT). O/o the PCCF, Tripura for information and to upload the Tender notice in the Departmental website.
3. The Director AFA/SFM/M & E for information and needful action.
4. The DMU Chief North, Unakoti, Khowai, Sepahijala, South and Gomati District for kind information.
5. The AD (M&E), for information and necessary arrangement for tender box in PMU, Tripura SCATFORM Project.
6. The Communication Officer, Tripura SCATFORM Project for information.
7. Notice Board of this office.


Chief Executive Officer and Project Director
Tripura SCATFORM Project
7/3/23